From: Christopher Williams
To: Graciela Reynoso
Subject: Santa Maria PD Policy
Date: Thursday, June 26, 2025 3:42:00 PM
Attachments: Staffing and Time Off Policy.pdf
RELEASE_20250604_T140937_Santa Maria Police Department Policy Manual.pdf

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Graciela, attached is the time off request policy (it is found on 210.3 b.1.-Compensatory Time Off). I've also attached our complete policy manual (we are in the process of doing a comprehensive review so there will likely be some changes. Once those changes are in place, I will send you an updated version). Please let me know if you need anything else.